Lawrence Schools Foundation
SCHOOL ASSISTANCE GRANTS

Purpose of the program
The School Assistance Grants is a program established by the Lawrence Schools Foundation to provide funding for defined areas of use in the Lawrence Public Schools for needs that are not being met with state or federal monies. All schools in the district are encouraged to apply for funds currently available and selections will be based on equity and merit as determined by a review committee.

Grant amounts and Funding Priorities
Building administrators are encouraged to apply for a grant to fund a purchase, project or program for which other funds are not available. The Foundation awards these grants annually based on available funding for the School Assistance Grant program. Maximum award per grant is $3,000. Grant requests may be funded in full or in part. In some cases, the Foundation may encourage applicants to seek matching or supplemental funding. All grants are subject to the final approval of the Foundation Board of Trustees and the superintendent.

Eligibility
All Lawrence Public Schools building administrators are eligible to apply on behalf of their school. Schools are **limited to one application per school.**

Restrictions
- Grants may not be used to pursue degrees or to pay salaries to applicants. However, grants can be used for staff/professional development
- Grants are to be used only for the specific purpose awarded.
- Grants are to be used only for a purchase, project or program that is to be used or implemented in the 2022-2023 school year.
- Grants not used by the end of the school year, will be returned to the Foundation, unless otherwise authorized.

Review Committee
The Foundation Board of Trustees will have final approval of grants to be awarded.

Timeline and Deadline for Submission of Grant Applications
The deadline to apply for Foundation grants will be on February 1 and September 1 by 5:00 PM to Dena Johnston, Executive Director, Lawrence Schools Foundation, 110 McDonald Drive, Lawrence, KS 66044.

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  I. Please use this cover sheet as the first page of your application. No cover letters, please. Application must be submitted by **5 p.m. on September 1 or February 1** to: Dena Johnston, Executive Director, Lawrence Schools Foundation, 110 McDonald Drive, Lawrence, KS 66044.

Name and Position of applicants(s): _____

                      _____

School or Building: _____

Grade Level(s) served: _____

Amount Requested: _____

Have you applied for a Lawrence Schools Foundation Grant before? _____ If so, when: _____
What type of grant did you apply for? _____

IT Department Approval /Endorsement: _____
School Administrator's Endorsement: _____
District Administrator's Endorsement: _____
District Administrator to answer the following**:**
  1. How does the district plan to support and sustain this program/project in the future if funded?

  2. Explain how the project could continue once the grant funds have been expended.

Print this page for the administrator's signature and mail to the Lawrence Schools Foundation. *(The school & district administrators signature verifies that the administrator supports the proposal and, if awarded, the implementation of the project or program in the school and/or district. If this is a request for technology, the applicant and/or administrator(s) are responsible for getting IT's approval before the proposal is submitted.)*

A. Project Description and Need
    Clearly describe the proposed purchase, project or program, and identify which students will be involved or will benefit.

B. Student Achievement
    Explain how this project will enrich the education of your students.

C. Budget
    Include an itemized listing of expenditures, including total expected cost.

D. Funding Resources
    Explain the availability/unavailability of other funding resources for this project. Have you consulted with your school principal or district to verify other potential funding resources prior to applying for this grant? Explain